

ALMA (Department of Information Technology)

(An ICAL Australia 3 Star Rated and ISO 9001:2008, 14001:2004 Certified International Organization)

Reg. Office : 18/3, "Alma House", Pardeshipura Nr. Electronic Complex, Indore (M.P.) INDIA

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ADMISSION FORM 2015 - 16

Please Affix
your photograph
here

☐ IT Education

☐ Technical Education

☐ Vocational Training

To,

The Director,

Department of IT / Technical / Vocational Education

Alma Limited

Enr. No.

Centre Code

Academic Year

Duration

Programme applied for

Name (In CAPITAL letters)

Father's / Husband's Full Name

Education

Date of Birth

Postal Address

Phone

Mobile

Email ID

Study Centre

Joining Date

Enclosures

☐

Graduate

☐

Handicapped

☐☐

Post Graduate

☐

Scheduled Tribe Certificate

☐

Exclusive Associates :



RULES & REGULATIONS :



- All the students have to strictly follow the rules and guidelines of Alma Limited.
- Candidate have to deposit the Registration Fee with admission form.
- Registration fee is neither refundable nor transferable.
- Students have to deposit the entire fee regularly to centre head.
- Students cannot change the course after registration.
- Certificate & diplomas are to be issued only after :-
 - (A) The confirmation of students registration with ALMA.
 - (B) Successful completion of the course i.e. passed mark sheet of final examination.
 - (C) Getting the NOC from the centre head.
- Students have to follow the rules made by the centre head for the sake of public welfare.
- After being a member of "ALMA family" students are advised not to do any such thing, which violates social laws and activities.
- It is compulsory for every student to carry the Identity Card of ALMA within 10 days after registration.
- Students should take the Certificates & Diplomas from the centre head within 15 days after completion of their course.
- Students have to complete the syllabus within pre-defined duration of the course.
- All the decision taken for the sake of students by ALMA will be final, acceptable and binding to everyone.

NOTE: Alma is a Limited Company and NGO- all the courses running by Alma Limited and NGO are autonomous.

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Signature of Father/ Guardian

.....
Signature of Student

PAYMENT DETAILS

₹.....By cash (Receipt) DD No.....

Dated..... Bank Name & Branch.....

Payable at.....

FOR OFFICE USE ONLY

Enrol. No..... Course..... Reg. Fee.....

Name..... Centre Code.....

OTHER DETAILS

Enrollment Head

Alma Limited (Head Office)

Centre Head

Signature & Seal

Date.....